

The Liberia Coordinating Mechanism (LCM)
Election of the Civil Society Sector Representatives
Call for Nominations

The Liberia Coordinating Mechanism (LCM), established to coordinate and oversee all grants from the Global Fund to Fight AIDS, Tuberculosis and Malaria in Liberia, is seeking applications for the renewal of members representing the following sub-sectors:

- **Local/National non-governmental organizations (NGOs) or community-based organizations (CBOs): 2 members and 2 alternate members**
- **People living with the diseases and key affected populations (PLWD/KAPs): 4 members and 4 alternate members.**

Representatives shall be elected for a term of 3 years, through an inclusive, transparent and democratic process based on the criteria and eligibility requirements developed by the sub-sectors.

1. Eligibility

1.1: Local/National NGOs/CBOs sub-sector

1.1.1 Criteria for the organization

- Must be a registered organization and duly accredited within the health sector
- Must have not less than 3 years' experience working in the responses to AIDS, TB or Malaria and/or contributing to Human Rights promotion in Liberia
- Must have experience working with MoH other than Global Fund PR/SR and is operating in at least 2 counties
- Must have a permanent visible office, with a registered address and a track record of good performance.

1.1.2 Candidate Profile

- Must be the head of the organization or a member of the Senior Management Team
- Must have at least 2 years' experience working in the response to HIV, Tuberculosis or Malaria and/or the promotion of human rights in Liberia
- Must have previous experience with network organization
- Must have a mandate given by the organization.

2.1: PLWD/KAPs sub-sector

2.2.1 Criteria for the organization

- Organization composed of PLWD/KAPs (Network/Organization of Persons Living with HIV, Network/Organization working with women and girls, men who have sex with men, transgender groups, sex workers, etc.)
- Must be a registered organization and have accreditation letter under the law of Liberia
- Must be working in more than 1 county
- Should have worked in Liberia not less than 3 years.

2.2.1 Candidate Profile

- Must be a strong advocate
- Must be a PLWD or a KAP
- Must be available
- Must have good communication skills
- Must have strong comprehensive ability.

2. Documents required in the application

Applicant organizations must submit the following documents:

- Copy of the accreditation from the Ministry of Planning and Economic Affairs/Ministry of Finance & Development Planning
- Copy of the registration
- Letters of recommendation from partners (international organizations, United Nations Agencies based in Liberia)
- Letter of nomination of the candidate duly dated and signed (with the name of the candidate, the sub-sector, the position (member or alternate member))
- The curriculum vitae of the candidate
- The expression of interest written and signed by the candidate.

Applicant organizations may also provide any other documents contributing to better understand their activities.

3. Submission of Applications

Applicant organizations must send the application files in an envelope marked "LCM – Call for Nominations of Civil Society Representatives" by **Monday, July 2, 2018 at 16:00**, at the latest, to the following address:

Liberia Coordinating Mechanism

Ground Floor, Ministry of Gender, Children & Social Protection Building

Capitol By-Pass, Monrovia

The applications are received every working day from 9:00 to 16:00.

Applications will be sent to the attention of the LCM Chair.

4. Orientation and elections of eligible candidates

The orientation for candidates who will submit applications will take place on July 5, 2018 followed by elections of eligible candidates on July 6 and 9, 2018. Venue will be communicated via email upon receipt of your application.

Please note the dates if you are interested in representing your constituency on the LCM.

Signed: The LCM Chair